

**Student Employment Application**

**You must update this application each academic session.**

**Personal Information**

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| Name: | Student ID Number: | | |
| Street Address: | City: | State: | ZIP: |
| Email Address: | Telephone Number: | | |
| Major: | Expected Graduation Date: | | |
| Cumulative GPA: | Today’s Date: | | |

**Work-Study Eligibility**

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| Provide the dollar amount of your Work-Study award for fall and/or spring semesters.  If you do not know if you have been awarded Work-Study, check MyUI. Once logged into MyUI, click *on Financial Aid*. Under *the Financial Aid* heading click on *Work Study Verification*. Be sure to select the correct session in the upper-right corner of the screen. | |
| Fall Work-Study Award: $ | Spring Work-Study Award: $ |

**Previous Employment** (List most recent job first)

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| --- | --- | --- |
| Employer’s Name and Address | Dates of Employment | Position/Type of Work |
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**Detailed Explanation of Work Experience and Skills**

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**Extracurricular Activities, Hobbies and Interests**

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**Availability**

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| What date would you be able to begin work? |
| Approximately how many hours each week would you like to work? |
| If you now know that you will be unable to work certain days/weeks because of prior commitments, specify the dates: |
| Are you available during overnight hours? ❑ Yes   ❑ No |
| Specify your **available** work hours between 6:00 a.m. and midnight, Sunday through Monday. (Do not include scheduled class times, volunteer hours, group sessions, etc., since you would not be available during those times.) **BE SURE TO CHECK EACH SPECIFIC JOB POSTING FOR THEIR REQUIRED WORK HOURS.**  The following are my available work hours for the \_\_\_\_\_\_\_\_  ❑ Fall   ❑ Spring   ❑ Summer session:  (Year)   |  |  | | --- | --- | | Sunday |  | | Monday |  | | Tuesday |  | | Wednesday |  | | Thursday |  | | Friday |  | | Saturday |  | |

**References** (List two references other than friends and relatives that we may contact)

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Relationship | Firm/Company | Telephone Number |
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**Summary** (Briefly explain why you feel you would be a good student employee)

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