



COMPUTER PURCHASE INFORMATION

Please review the following guidelines before completing the second page of this form.

Computer costs include:

- A computer and monitor, laptop or tablet/netbook (cannot be a combination of these)
- Printer
- Surge protector
- Connecting cables
- Basic word processing software (available through UI bookstore)
- Antivirus software
- Standard three to five-year warranty

The following are examples of items that **cannot** be included

- Peripheral devices (iPod, digital camera, e-book readers)
- Supplies (paper, ink cartridge, DVD, CD, flash drives)
- Accessories (extra battery, cables for non-covered devices, computer case)

If you are unsure if an item is covered, contact our office at 319-335-1450 or email us at financial-aid@uiowa.edu

Costs must be supported by a purchase receipt (no estimates). The amount added to the cost of attendance cannot exceed \$1,500. This amount is updated annually.

The Office of Student Financial Aid allows a cost of attendance increase for one computer purchase as an undergraduate and/or one computer purchase as a graduate or professional student.

The computer must be purchased on or after June 1 for the fall semester or on or after January 1 for the spring semester. This completed form must be submitted during the academic year in which the computer was purchased and by the final day of the semester in which it was purchased.

If the computer is purchased in your final semester at the University of Iowa, this completed form must be submitted before the Registrar's official last day to drop individual semester-length courses for that final semester.

If you have circumstances not covered by this policy, you may submit a written appeal to the Office of Student Financial Aid. The appeal should include information about why you feel an exception should be made. The appeal will be submitted to the Professional Judgement Committee for consideration.

REQUEST FOR ADDING COMPUTER PURCHASE TO THE COST OF ATTENDANCE

Student Name: _____

UI Student ID: _____

Date of computer purchase: _____

Where did you purchase the computer? _____

Attach your receipt to this form.

List all the items on the receipt that you want to be considered in the cost of attendance increase (refer to the guidelines on page 1):

If an item cannot be included in the increase request, but you feel that you have special circumstances that require you to have the item(s), please explain below. If you need more space, attach a separate sheet.

- I have read and understand what computer costs can be included in my cost of attendance.
- I have attached a copy of my computer receipt to this form.
- I understand only one computer purchase is allowed as an undergraduate student and/or one computer purchase is allowed as a graduate or professional student.
- I understand that should I choose to go over the authorized annual maximum, only the authorized annual maximum amount will be added to my cost of attendance.

My signature below verifies that the above information is correct.

Signature of Student

Date