



## Office of Student Financial Aid

2400 University Capitol Centre  
Iowa City, Iowa 52242  
319-335-1450  
Fax 319-335-3060  
financial-aid@uiowa.edu  
financialaid.uiowa.edu

# Computer Purchase Information

**Please review the following guidelines before completing the back of this form.**

Computer costs include:

- a computer and monitor, laptop **or** tablet/netbook (cannot be a combination of these)
- printer
- surge protector
- connecting cables
- basic word processing software (available through UI bookstore)
- antivirus software
- standard three to five year warranty

The following are examples of items that **cannot** be included:

- peripheral devices (iPod, digital camera, MP3 player, PDA, e-book readers)
- supplies (paper, ink cartridge, DVD, CD, flash drives)
- accessories (extra battery, cables for non-covered devices, computer case)

If you are unsure if an item is covered, contact a financial aid counselor at 319-335-1450 or e-mail [financial-aid@uiowa.edu](mailto:financial-aid@uiowa.edu).

Costs must be supported by a purchase receipt (no estimates). The amount added to the cost of attendance cannot exceed \$1,500. This amount is updated annually.

The Office of Student Financial Aid allows a cost of attendance increase for one computer purchase as an undergraduate and/or one computer purchase as a graduate or professional student.

The computer must be purchased on or after **June 1** for the fall semester or on or after **January 1** for the spring semester. This completed form must be submitted during the academic year in which the computer was purchased and by the final day of the semester in which it was purchased.

If the computer is purchased in your final semester at the University of Iowa, this completed form must be submitted before the Registrar's official last day to drop individual semester-length courses for that final semester.

If you have circumstances not covered by this policy, you may submit a written appeal to the Office of Student Financial Aid. The appeal should include information about why you feel an exception should be made. The appeal will be submitted to the Professional Judgment Committee for consideration.

**\*\*\*Please complete other side\*\*\***

# Request for Adding Computer Purchase to the Cost of Attendance

Student's Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_  
(please print)

Date of computer purchase: \_\_\_\_\_

Where did you purchase the computer? \_\_\_\_\_

Attach your computer receipt to this form.

List the items on the receipt that you want to be considered in the cost of attendance increase (refer to the guidelines on the other side):

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If an item cannot be included in the increase request, but you feel that you have special circumstances that require you to have the item(s), please explain below. If you need more space, attach a separate sheet.

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- I have read and understand what computer costs can be included in my cost of attendance.
- I have attached a copy of my computer receipt to this form.
- I understand only one computer purchase is allowed as an undergraduate student and/or one computer purchase is allowed as a graduate student.
- I understand that should I choose to go over the authorized annual maximum, only the authorized annual maximum amount will be added to my cost of attendance.

**My signature below verifies that the above information is correct.**

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

**Return this completed form to:**

**Attn:** \_\_\_\_\_  
The University of Iowa  
Office of Student Financial Aid  
2400 University Capitol Centre  
Iowa City, Iowa 52242

Approximately ten days after your information is reviewed, our office will contact you regarding financial aid eligibility.